



Reflecting
on what really matters

ANZCA ASM
International Convention
Centre, Sydney
May 7-11, 2018

CALL FOR ABSTRACTS

Instructions for authors

The Organising Committee invites prospective authors to submit their abstracts for presentation at the Annual Scientific Meeting of the Australian and New Zealand College of Anaesthetists and Faculty of Pain Medicine in Sydney from May 7-11, 2018.

Authors are requested to submit their abstract online in electronic format. The online abstract submission system will allow you to type or copy and paste the abstract information into a specific field. You will not be able to upload your word/PDF formatted abstract into the system. It is not possible to include tables or graphs in your abstract.

All presentations will be in electronic poster (ePoster) format except for those selected for the Gilbert Brown Prize Session, ANZCA Trainee Academic Prize Session, and FPM Dean's Prize and Best Free Paper Session, which will be oral presentations.

ePosters will be prominently displayed in the meeting venue. A number of ePosters will also be selected for moderated ePoster sessions.

Important notes:

- **Abstract submissions will close at 5pm (AEDT), Sunday January 28, 2018.**
- Abstracts will only be considered for ASM prizes if they have not previously been presented orally at a scientific meeting, or published in a journal.
- Notification of acceptance will be sent to the presenter via email in early March 2018, to allow accepted presenters to register prior to close of early-bird registration.
- All presenters must register as a paid delegate before March 25, 2018 (close of early-bird registration) for at least two days of the meeting. Your abstract will NOT be included in the final program if you fail to register by this date.
- Your abstract should not exceed 3500 characters including spaces (approximately 600 words) including references. **Tables, graphs, diagrams, symbols, scientific characters or internet links are not accepted.** A maximum of two (2) references are allowed and are included in the word limit.

Abstract categories

- Anaesthesia
- Pain Management

Submission guidelines

Number of submissions: Authors may submit more than one paper, with the following exception: Applicants may submit only one abstract for consideration for presentation in the Gilbert Brown Prize session.

Eligibility: Abstracts will only be considered for ASM prizes if they have not been orally presented or published in a journal. Your abstract remains eligible for submission if it has been displayed at a scientific meeting i.e. as an ePoster.

Language: English is the official language of the meeting and should be used in all abstract submissions, publications and presentations.

Acknowledgement of receipt: Upon submission, authors will receive confirmation by email. Please contact the ANZCA ASM Secretariat at asm@anzca.edu.au or +61 3 9510 6299 if you do not receive this email.

Review and selection: Abstracts will be reviewed by the Abstract Review Committee. Selection will be based upon relevance to theme; originality and interest; clinical and research content, and state of completeness.

Mode of presentation: All presentations will be in ELECTRONIC POSTER (ePoster) FORMAT except prize presentations which will be ORAL presentations. ePosters will be prominently displayed in the meeting venue and there will be moderated poster sessions where authors will need to be available to present their ePoster and answer questions about their work. Full details of e-poster and oral presentation format will be supplied after acceptance is confirmed.

Notification of acceptance: Authors will be notified if their abstract has been accepted in early March 2018, prior to the close of early-bird registration.

Registrations: All presenters are required to register and pay the registration fee by March 25, 2018. Two day registration is a minimum requirement. Failure to do so will result in exclusion from the final program.

Publication: Abstracts will be published on the Virtual ASM website. Abstracts may be published in the 'Pain Medicine Journal'. Authors will be required to sign copyright transfers to ANZCA during the online submission process.

Abstract format

Word limit: Excluding title, authors (full given first name and family name) and institution, the abstract must not exceed 3500 characters and spaces (approximately 600 words). In MS Word, this count can be determined from the 'tools menu'. Any references must be included in this allowance. If you exceed this limit, the excess text will NOT appear in the published abstract.

Abstract title: The abstract title must be in sentence case [**initial Capital followed by lower case**], e.g. The online abstract submission. The title should be brief and descriptive.

Author information: Author and co-author names (full given first name and family name), affiliations, cities and countries

Content: Each abstract must contain sufficient details for evaluation. Make the abstract as informative as possible. Clearly indicate the aims and the conclusions supported by the data. Results stated in the abstracts must be complete (though concise) and final. It is unsatisfactory to use statements such as 'data will be presented' or 'results will be discussed'. Organise the body of the abstract as follows: (a) Introduction, (b) Methods, (c) Results, (d) Conclusions, and (e) a limited number of references. Use standard abbreviations and generic drug names. Place non-standard abbreviations or acronyms in parentheses after first use. Do not identify author(s) or institution(s) in the text. Abstracts are to be text only.

Please do not type in your abstract within the submission page. Being internet based, each page on the submission site only remains open for 15 minutes before automatically closing. Type your submission on a text document (e.g. MS Word) and copy and paste it into the abstract text field.

ASM Prizes

Gilbert Brown Prize

The Gilbert Brown Prize is a prestigious prize that is awarded annually at the ASM. Eligibility for the Prize shall be limited to Fellows of the College and the Faculty of Pain Medicine within eight years* of admission to fellowship of ANZCA. In the case of Fellows who also hold a specialist qualification from another college or equivalent, eligibility for the Prize shall be limited to Fellows within eight (8) years* of obtaining their original specialist qualification in anaesthesia or pain medicine.

** Taking into account career disruption:*

A career disruption involves a prolonged interruption to an applicant's capacity to work, due to:

- *Pregnancy;*
- *Major illness/injury; or*

- *Carer responsibilities.*

Interruptions must involve either a continuous absence from work for periods of 28 calendar days or more and/or a long-term partial return to work that has been formalised with the applicant's employer.

The prize takes the form of a medal and will be accompanied by a grant of \$1,000 AUD for educational purposes. The Gilbert Brown Prize winner will also receive a certificate recognising the award. Please note only one abstract per author can be entered for consideration for this prize.

ANZCA Trainee Academic Prize

The ANZCA Trainee Academic Prize shall be awarded to the Trainee or Fellow, within one (1) year of admission to fellowship who is judged to make the best contribution at the Trainee Academic Session held as part of the Annual Scientific Meeting (ASM). This Session will only be open to Trainees or Fellows to present material related to a scholar role activity (under the 2013 curriculum) or a formal project (under the 2004 curriculum) as defined in ANZCA Professional Document TE11. The Prize will take the form of a medal, and be accompanied by a certificate recognising the achievement.

FPM Dean's Prize

The FPM Dean's Prize is awarded for original work presented in the area of pain, judged to be a significant contribution to Pain medicine and/or Pain Research. Eligibility is limited to trainees of the Faculty of Pain Medicine, trainees of the five participating professional bodies of the FPM, or Fellows of FPM within eight (8) years* of admission to fellowship of the FPM, except that elected fellows must be within eight (8) years* of admission to their original fellowship at the date of the meeting. The prize takes the form of a certificate and a grant of \$1,000AUD for educational or research purposes. The prize will be awarded at the FPM Annual General Meeting held during the ASM.

** Taking into account career disruption*

FPM Best Free Paper Award

The Best Free Paper Award is awarded for original work judged to be the best contribution to the Free Papers session of the Faculty of Pain Medicine. The Faculty Free Paper session is open to all ASM registrants. The prize takes the form of a certificate and a grant of \$500AUD for educational or research purposes. The prize will be awarded at the FPM Annual General Meeting held during the ASM.

ePoster Prizes

The Organising Committee of the 2018 ASM will select two posters to be awarded a prize under the following categories.

ASM 2018 Open ePoster Prize

The prize of \$500AUD is to be used for recognised educational purposes. The Open ePoster Prize will be awarded to the author(s) of the poster judged to be the best of those submitted in terms of originality, scientific rigor and quality of presentation.

ASM 2018 ANZCA Trainee ePoster Prize

This prize of \$500AUD is to be used for a recognised educational purpose and will be awarded to the author(s) of a poster presented at the annual scientific meeting (ASM) by an ANZCA Trainee or Fellow within one (1) year of award of the Diploma of Fellowship which the Organising Committee considers best of those submitted in terms of originality, scientific rigor and quality of presentation.

Important note:

The submitting author of an abstract will ALWAYS receive email confirmation of receipt of the abstract into the submission site. Please check your junk folder and contact the ANZCA ASM Secretariat at asm@anzca.edu.au should your email not have been received.